

**DOCUMENT 00 11 13
NOTICE TO BIDDERS**

1.01 FROM: THE BOARD OF SCHOOL TRUSTEES (HEREINAFTER REFERRED TO AS OWNER):

- A. Monroe County Community School Corporation
- B. 315 E. North Street
- C. Bloomington, IN 47401
- D. BY: Dr. Jeannine Butler; Board Secretary; Publish Dates: December 11, 2018 and December 18, 2018.

1.02 TO: POTENTIAL BIDDERS

- A. Notice is hereby given that sealed proposals will be received by Owner FOR:
 - 1. Roof Replacements Project at Bloomington H.S. South located at 1965 S. Walnut St., Bloomington, Indiana 47401.
- B. UNTIL 1:00 p.m. local standard time on January 10, 2019, at the Service Building located at:
 - 1. 560 E. Miller Drive
 - 2. Bloomington, IN 47401
- C. AT WHICH TIME, proposals will be opened and publicly read aloud.
- D. Attendance at scheduled pre-bid meeting is a MANDATORY condition of bidding Project. The pre-bid meeting will be held at:
 - 1. 10:00 a.m., local time, on December 20, 2018, at Project site listed above.

1.03 PROPOSALS

- A. Proposals received after the hour and date set for the receiving of proposals will be returned unopened.
- B. Proposals shall be submitted, in duplicate, consisting of the Bid Supplement furnished by Consultant, with blanks properly filled in, along with Indiana State Board of Account Form No. 96 (2013), Parts I and II, as required under the statutes of Indiana.
- C. Proposals must also be accompanied by a certified check, cashier's check, money order or a satisfactory Bid Bond executed by Bidder and an acceptable surety company, as required; made payable to Owner for not less than 5-percent of the total Bid price and delivered in a sealed opaque envelope showing Bidder's name and address.
- D. Prime contractors submitting Bids on Projects shall encourage qualified minority subcontractors to perform any portions of Work in Project not performed by their own forces. Bidders shall submit written evidence that quotations have been solicited from qualified minority subcontractors with their Bid.

1.04 PROJECT INFORMATION

- A. Work shall be in accordance with specifications and Contract Drawings prepared by Architect/Consultant (hereinafter referred to as Consultant).
 - 1. STR-SEG (STR Building Resources LLC)
 - 2. Attn: Mr. Ben Brown
 - a. Project Manager
 - b. Contact email: bbrown@str-seg.com
 - 3. 6640 Parkdale Pl., Suite V
 - 4. Indianapolis, IN 46254
 - 5. 262-253-4700

- B. Documents are on file and may be examined at Consultant's office or Owner's Administration office. Bidders may also obtain complete sets of documents, for a fifty-dollar (\$50.00) non-refundable fee for each set, from Eastern Engineering, 9901 Allisonville Road, Fishers, IN 46038.
 - 1. Contact Eastern Engineering at (317) 598-0661 to obtain a Project Order Form.
 - 2. Submit a request, by mail or fax, including your company name, address, phone/fax number, and Project name(s), with a check payable to **STR Building Resources LLC**.

1.05 CONTRACT AWARD

- A. Project is intended to be let as a single, prime contract. Base and Alternate Bids shall be submitted as described in Bidding Documents.
- B. Owner reserves the right to accept or reject any bid or waive any informality or errors in bidding for a period of 60-days from bid date. It is Owner's intent to award contracts within 30-days.
 - 1. Should Bidder withdraw their Bid within 60-days after Bid date without written consent of the Owner, or fail to execute a satisfactory contract, including required bonds, within 10-days after written notice of acceptance of Bid, Owner may declare the Bid Security forfeited as liquidated damages, not as penalty.
- C. Successful Bidder shall furnish an approved Performance Bond, Labor and Material Payment Bond in an amount equal to one-hundred-percent of the Contract Amount, with an approved surety company and said Bond shall remain in full force and effect for a period of 12-months after date of acceptance of Work.
 - 1. Bonds shall be furnished at time of written Notice to Proceed with Work.

END OF DOCUMENT